

EXAMPLE PLAN - Forward Plan 1 August 2022 onwards FOR THE PERIOD 1 SEPTEMBER 2022 TO 31 DECEMBER 2022

| Subject / Decision | Decision Maker | Decision Due Date | Consultation | Likely Exemption | Background documents | Member / Officer Contact |
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| <p>Hot Food Takeaway Supplementary Planning Document (SPD)</p> <p>Supplementary Planning Documents (SPDs) are produced to provide guidance on the implementation of Local Plan policies to provide clarity for all parties in the planning process.</p> <p>The SPD will provide clear guidance to businesses and the local community how the Local Planning authority will assess planning applications for new hot food takeaways in partnership with Public Health and Environmental Health which is not currently set out in local planning policy.</p> <p>The Hot Food Takeaway SPD provides clear guidance about how the council will implement Local Plan policies LP16 and LP47 and how decisions will be made which balance the need to consider the vitality and viability of centres whilst</p> | Cabinet | 20 Sep 2022 | <ul style="list-style-type: none"> • David Shepherd (Strategic Director Growth & Regeneration) • Rachel Spencer - Henshall (Strategic Director Corporate Strategy) • Edward Highfield (Service Director Skills & Regeneration) | Open | | <p>Councillor Musarrat Khan, Cabinet Member - Health and Social Care, Councillor Graham Turner, Cabinet Member - Regeneration</p> <p><i>Hannah Morrison</i></p> |

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| <p>promoting healthy, active and safe lifestyles.</p> <p>The SPD will embed objectives from the Council Plan, the Kirklees Health and Wellbeing Plan 2018-2023 and the Healthy Weight Declaration and provide the context around the whole systems approach to support healthy environments and reduce obesity and the role that the SPD can play alongside other initiatives to address the obesogenic environment.</p> <p>The SPD explains the overall approach to the location of new hot food takeaway development across Kirklees, including:</p> <ul style="list-style-type: none"> • Using local health intelligence to inform decision making via a health toolkit; • Recognising the role of hot food takeaways in the vitality and viability of town and other centres; • The over concentration | | | <ul style="list-style-type: none"> • Mathias Franklin (Head of Planning and Development) • Steven Wright (Planning Policy and Strategy Group Leader) • Member briefing with Cllr Turner (Portfolio Holder Regeneration) • Member briefing with Cllr Musarrat Khan (Portfolio Holder Health & | | | |

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| <p>and appropriate level of clustering of hot food takeaways in centres;</p> <ul style="list-style-type: none"> • Limiting opening hours within 400m of primary and secondary schools; and • Limiting the impacts of takeaways in relation to environmental health, highways issues and general residential amenity. • Provides signposts to other health initiatives and guidance. <p>The SPD has been produced in collaboration with Public Health, Environmental Health, Waste Services, Planning Development Management, Highways Development Management, Designing Out Crime Officer and Planning Policy. It has been subject to public consultation with a wide range of consultees including: statutory consultees, Kirklees schools, children's groups, health related organisations, Kirklees Employee Networks, Community Hubs, Local</p> | | | <p>Social Care)</p> <ul style="list-style-type: none"> • Member briefing with Cllr Eric Firth (Portfolio Holder Town Centres/ Transport) • Member briefings with Cllr Lukic and Cllr Lawson <p>The SPD has been prepared in accordance with the relevant legal regulations and have been subject to 6 weeks of public consultation which took place from Tuesday 9th</p> | | | |

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| <p>groups and businesses, 5% random sample of Kirklees takeaways, fast food related organisations, multi-nationals and Kirklees GP surgeries and the document amended in light of the comments received.</p> <p>Once adopted, the SPD would become a material consideration in determining planning applications but are not part of the development plan.</p> <p>The Hot Food Takeaway SPD will be used by the council to help reach decisions on whether to approve or refuse planning applications in accordance with the Local Plan. Details of the draft documents and consultation can be found at:</p> <p>Hot food takeaway Supplementary Planning Document Consultation Kirklees Council</p> | | | <p>November to Tuesday 21st December 2021. This was undertaken in accordance with the Kirklees Statement of Community Involvement. Statutory consultees were also consulted as required by legal regulations.</p> <p>This has resulted in appropriate changes to the document, particularly to provide a robust evidence base, greater clarity with respect to the</p> | | | |

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| | | | operations/types of premises that the SPD covers, design, implementation of the SPD and links to other sources of advice and guidance. The consultation comments and changes proposed are set out in the Consultation Statement. | | | |
| Resource and Waste Strategy Delivery Update Request for delegated authority to draw on capital funds and revenue transformation reserves to deliver projects associated with the Resources and Waste Strategy. | Cabinet | 9 Aug 2022 | Colin Parr – Strategic Director Eamonn Coston – Service Director for finance Julie Muscroft – Service Director for Legal Governance | Open | Kirklees Resources and Waste Strategy | Portfolio Holder for Culture and Greener Kirklees <i>Rachel Palmer</i> |

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| | | | and Commissioning Pre- cabinet scrutiny – 19 th July 2022 | | | |
| <p>Development of Kirklees VCSE (Voluntary Community and Social Enterprise) Investment Strategy and We are Working Alongside Values</p> <p>In October 2020, the Executive Team within Kirklees Council received a paper entitled 'The Third Sector in Kirklees – A Strategic approach to funding and investment' which outlined the significant role the sector is playing in supporting communities during the pandemic, whilst also recognising some of the issues facing the sector as a result of it.</p> <p>Based on this paper the Executive Team agreed to commission work to co-produce and develop an Investment Strategy to identify how Kirklees Council can further support the VCSE including the faith sector within Kirklees</p> | Cabinet | 11 Oct 2022 | <p>Consultation was carried out with the senior leadership teams of a number of directorates and third sector organisations. Details will be included in the Cabinet report.</p> <p>The VCSE investment strategy has been co-produced with the third sector and Kirklees Council.</p> <p>As part of that process focus groups, 1:1 interviews and surveys have taken place</p> | Open | | <p>Portfolio Holder for Housing and Democracy, Portfolio Holder for Health and Social Care</p> <p><i>Noreen Abbas</i> <i>noreen.abbas@kirklees.gov.uk</i></p> |

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| <p>We are Working Alongside is our way of describing how people from VCSE organisations, Kirklees Council and health partners want to work together to make our local places even better. It is helpful to consider these values along with the VCSE Investment Strategy, as this is the most significant use of these values in practice so far and serves as useful context.</p> <p>The VCSE Investment Strategy and Working Alongside Values will be appended to the Cabinet report, which will provide context, background to the approach and next steps.</p> <p>Background paper: Agenda for Overview and Scrutiny Management Committee on Tuesday 9th November 2021, 2.00 pm Kirklees Council</p> | | | <p>with: -</p> <ul style="list-style-type: none"> • over thirty VCSE organisations representing the diversity of the sector in terms of ethnicity, age, size of organisation, and themes of work • over sixty organisations managing community buildings • 219 small community groups to date • Kirklees Council officers were invited to focus groups | | | |

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| | | | Consultation and conversations with the senior leadership teams of varies directorates | | | |
| <p>Future Management of Kirklees Stadium - Update In March 2021 Cabinet approved amended arrangements in relation to arrangements for the standalone stadium management and development business (Kirklees Stadium Development Limited or KSDL) that manages the stadium for the benefit of the two professional sports clubs and the community. This approved an option to address stadium operational investment requirements over the next 25 years, a future operational model intended to be financially sustainable, recognising the community aspects of the stadium, and contributions to regeneration.</p> | Cabinet | 20 Sep 2022 | <p>Appropriate engagement with KSDL, other partner organisations and Council Portfolio Leads.</p> <p>KSDL Board and Cllrs Pandor and P Davies.</p> | <p>Part exempt <i>Exempt information under Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006 as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). It</i></p> | | <p>Portfolio Holder for Corporate, Portfolio Holder for Regeneration <i>Martin Dearnley, Head of Risk - Internal Audit & Risk Management</i> <i>martin.dearnley@kirklees.gov.uk</i></p> |

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| <p>Changes in the other partners within KSDL, and their aspirations, may necessitate a restructuring of the preferred model.</p> <p>Cabinet will be asked to endorse revisions to the previously approved operating model necessary to meet the now expressed aspirations of the professional sports clubs, to meet necessary capital investments to the premises. This may necessitate amended arrangements as regards the relationships of the parties, with amended financial commitments.</p> | | | | <p><i>was considered that the disclosure of the information would be contrary to confidential terms and that the public interest in maintaining the exemption outweighed the public interest in disclosing the information and providing greater openness and transparency in relation to public expenditure in the council's decision making.</i></p> | | |
| <p>A629 Wakefield Road Sustainable Travel Corridor Funding Agreement The A629 Wakefield Road Sustainable Travel Corridor is a proposed transport scheme which is to be jointly funded by the West</p> | <p>Service Director for Finance, Service Director - Legal, Governance & Commissionin</p> | <p>14 Apr 2021</p> | <p>This decision is required to accept funding from the Combined Authority, consultation is</p> | | <p>Kirklees Transforming Cities Fund Programme</p> | <p><i>Keith Bloomfield, Operations Manager WYTF keith.bloomfield@kirklees.gov.uk</i></p> |

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| <p>Yorkshire Combined Authority (WYCA) under two programmes; the West Yorkshire plus Transport Fund (WY+TF), as Phase 2 of the Corridor Improvement Programme (CIP), and the Transforming Cities Fund (TCF).</p> <p>A Strategic Outline Business Case for the scheme was approved by the Combined Authority on 4 September 2020. Subject to its approval, authorisation is sought to accept project development costs of £600,000. The additional funding will be used to develop preliminary design options and submit to the Combined Authority an outline business case for the scheme.</p> | g, Strategic Director for Economy and Infrastructure | | not required. | | | |
| <p>Community Investment Fund (Do Something Now) <u>Community Plus – Community Invest Fund</u></p> <p>The 'Community Plus – Community Invest Fund' was approved by cabinet in October 2018; designed to be a healthy conversation with</p> | Cabinet | 20 Sep 2022 | Community Plus managers and workers consulted with Third Sector Leaders and groups/individuals who submitted bids. | Open | | <p>Portfolio Holder for Health and Social Care <i>Jill Greenfield, Service Director - Customers & Communities</i> <i>jill.greenfield@kirklees.gov.uk</i></p> |

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| <p>community providers about the identified need for a service / support and their offer as a community-based provider.</p> <p>Based on the learning from the first implementation phase of the Community investment Fund we would like to propose changes to the scheme in terms of allocation sizes and how allocations are made.</p> | | | <p>Portfolio holders and key elected members were consulted in original scheme.</p> <p>Portfolio Holders & members to be consulted on proposed changes as a priority.</p> <p>Consultation/conversation were also had with Wellness Service, Public Health and Greater Huddersfield CCG.</p> <p>Consulted with groups and individuals who had submitted bids, Community Plus, Wellness</p> | | | |

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| | | | and Public Health services. | | | |
| Financial Outturn Report for 2021-22 to include the Revenue, Capital and Housing Revenue Account Outturn Position & Annual Report on Treasury Management To consider and note the financial outturn reports in relation to revenue, capital & treasury management. Make decisions as appropriate based on the finalised financial position. | Cabinet | 9 Aug 2022 | | Open | | Portfolio Holder for Corporate <i>James Anderson, Head of Accountancy</i> <i>james.anderson@kirklees.gov.uk</i> |
| Strategic acquisition of a property in relation to the Huddersfield Blueprint To seek Cabinet approval to purchase a property that will support the strategic regeneration of Huddersfield town centre. | Cabinet | Not before 1st Aug 2022 | | Part exempt <i>Information relating to the financial or business affairs of any person (including the authority holding that information).</i> | | Portfolio Holder for Corporate, Portfolio Holder for Housing and Democracy, Portfolio Holder for Regeneration <i>David Martin, Head of Property</i> <i>david.martin@kirklees.gov.uk</i> |
| Leeds City Region (LCR) Business rates Pool arrangements 2023-24 To consider the ratification of the Council's membership and arrangements for the operation and governance of the LCR Business Rates Pool | Cabinet | Not before 1st Mar 2023 | | Open | | Councillor Paul Davies, Cabinet Member - Corporate <i>James Anderson, Head of Accountancy</i> <i>james.anderson@kirklees.gov.uk</i> |

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| for 2023-24. | | | | | | |
| <p>Corporate Financial Monitoring Report Quarter 3 for 2022-23</p> <p>To consider the third quarter Revenue & Capital Monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules.</p> | Cabinet | Not before 1st Feb 2023 | | Open | | <p>Councillor Paul Davies, Cabinet Member - Corporate</p> <p><i>Sarah Hill, Finance Manager</i> <i>sarahm.hill@kirklees.gov.uk</i></p> |
| <p>Council Annual Budget Report 2023-24 and following years; incorporating Capital, Treasury Management, General Fund, Revenue and Housing Revenue Account</p> <p>To provide the necessary financial information to enable the Council's Revenue Budget, Capital Programme & Housing Revenue Account to be set in accordance with agreed treasury management principles.</p> | Cabinet Council | Not before 1st Feb 2023 Not before 1st Feb 2023 | | Open | | <p>Councillor Paul Davies, Cabinet Member - Corporate</p> <p><i>James Anderson, Head of Accountancy</i> <i>james.anderson@kirklees.gov.uk, Sarah Hill, Finance Manager</i> <i>sarahm.hill@kirklees.gov.uk</i></p> |
| <p>Kirklees school funding arrangements for financial year 2023-24</p> <p>To consider the Kirklees schools funding formula for 2022-23 to be submitted to the Education & Skills Funding</p> | Cabinet | Not before 1st Jan 2023 | | Open | | <p>Councillor Paul Davies, Cabinet Member - Corporate</p> <p><i>David Baxter</i> <i>david.baxter@kirklees.gov.uk</i></p> |

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| Agency. | | | | | | |
| Calculation of council tax base 2023-24 To calculate the various tax bases that will apply to the Kirklees area for 2022-23. | Cabinet Council | Not before 1st Jan 2023 Not before 1st Jan 2023 | | Open | | Councillor Paul Davies, Cabinet Member - Corporate <i>Mark Stanley</i> <i>mark.stanley@kirklees.gov.uk</i> |
| Rent & service charge setting for Housing Revenue Account properties for 2023-24 To consider and approve the rent setting policy for 2022-23 in relation to Housing Revenue Account Properties. | Cabinet | Not before 1st Jan 2023 | | Open | | Councillor Paul Davies, Cabinet Member - Corporate <i>Naz Parkar, Service Director - Homes & Neighbourhoods</i> <i>naz.parkar@kirklees.gov.uk</i> |
| Half yearly monitoring report on Treasury Management Activities 2022-23 To consider the treasury management activities for the period 1 April to 30 September 2021. | Cabinet Council | Not before 1st Dec 2022 Not before 1st Dec 2022 | | Open | | Councillor Paul Davies, Cabinet Member - Corporate <i>Rachel Firth</i> <i>rachel.firth@kirklees.gov.uk</i> |
| Corporate Financial Monitoring Report; Quarter 2 for 2022-23 To consider the second quarter Revenue & Capital Monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules. | Cabinet | Not before 1st Nov 2022 | | Open | | Councillor Paul Davies, Cabinet Member - Corporate <i>Sarah Hill, Finance Manager</i> <i>sarahm.hill@kirklees.gov.uk</i> |

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| <p>Corporate Financial Monitoring Report; Quarter 1 for 2022-23 To report on quarter one Revenue & Capital Monitoring and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules.</p> | Cabinet | 9 Aug 2022 | | Open | | Councillor Paul Davies, Cabinet Member - Corporate <i>Sarah Hill, Finance Manager</i> <i>sarahm.hill@kirklees.gov.uk</i> |
| <p>Update of the medium term financial plan 2023-24 and following years To consider the financial planning framework for consideration of forthcoming budget proposals and plans, informed by updated forward spend and funding forecasts.</p> | Cabinet Council | 5 Sep 2022 7 Sep 2022 | | Open | | Councillor Paul Davies, Cabinet Member - Corporate <i>James Anderson, Head of Accountancy</i> <i>james.anderson@kirklees.gov.uk</i> |
| <p>Financial Outturn Report for 2021-22 to include the Revenue, Capital and Housing Revenue Account Outturn Position & Annual Report on Treasury Management To consider and note the financial outturn reports in relation to revenue, capital & treasury management. Make rollover decisions as appropriate based on the finalised financial position.</p> | Cabinet Council | 9 Aug 2022 7 Sep 2022 | | Open | | Councillor Paul Davies, Cabinet Member - Corporate <i>James Anderson, Head of Accountancy</i> <i>james.anderson@kirklees.gov.uk</i> |

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| <p>Operational Services Asset Management System - Replacement Project</p> <p>The purpose of the report is to seek Cabinet approval to proceed with the expenditure of £1.8m from the agreed Capital Plan to replace outdated systems and platforms in use within Highways and Streetscene.</p> | Cabinet | 9 Aug 2022 | | Part exempt | background information | <p>Councillor Naheed Mather, Cabinet Member - Environment <i>Chris Firth, Programme Manager</i> <i>chris.firth@kirklees.gov.uk</i></p> |